

TECHNICAL WRITER

Applied Data Science Partners (ADSP) is an innovative data science and AI consultancy based in London. An exciting opportunity has arisen for a Technical Writer to join us.

We are seeking a highly skilled and detail-oriented Technical Writer to join our team, reporting directly to the Head of Business Development, focusing on the development of technical proposals for opportunities in both the public and private sector. The successful candidate will be responsible for crafting compelling, high-quality proposals that meet the expectations of ADSP Partners and adhere to our established processes.

Responsibilities

- Develop technical proposals with clarity, persuasiveness, and technical accuracy.
- Collaborate with technical leaders to gather necessary information for proposals.
- Enhance internal review processes to ensure high-quality proposal submissions.
- Align proposal efforts with strategic business goals in coordination with the Bid Manager and Head of Business Development.
- Complete submissions to meet quality standards and deadlines.
- Simplify complex technical concepts for diverse audiences, including non-technical stakeholders.
- Work with the Bid Manager to update the content library to facilitate efficient proposal development.
- Contribute to proposal strategy sessions to address client needs and customise proposals.
- Stay updated with industry trends to ensure proposals are informed by current knowledge and practices. Keep abreast of trends in AI.

Skills

- Proven experience in technical writing within data science, AI, and data engineering.
- Exceptional writing, editing, and proofreading skills, with meticulous attention to detail.
- Ability to understand and articulate complex technical concepts clearly and concisely.
- Strong organisational and project management skills, with the ability to manage multiple tasks and deadlines effectively.
- Excellent interpersonal and communication skills, with the ability to collaborate effectively with technical experts and senior management.
- Proficiency in Microsoft Office Suite and other relevant software tools.
- Familiarity with the public sector and experience in writing proposals for government or public sector clients is desirable.
- Excellent problem-solving skills and the ability to work independently as well as part of a team.



For more information visit: adsp.ai/careers



To apply, email: careers@adsp.ai

